

DALWOOD PARISH COUNCILMINUTES OF THE MEETING OF DALWOOD PARISH COUNCIL HELD ONWEDNESDAY, 25<sup>TH</sup> JANUARY 2017AT 7.30 p.m. IN DALWOOD VILLAGE HALL

1. PRESENT : Cllr. K.G. Laing (Chairman), Cllr. P.H. Lawrence (Vice-chairman), Cllr. A.P. Benger, Cllr. G.J. Perry  
Cllr. L.P. White, the Clerk and Dist. Cllr. I. Chubb and 1 member of the public.

2. APOLOGIES : Cllr. G.R. Cooper (absence approved on health grounds), Cllr. K.J. Gigg and Cty. Cllr. Moulding.

3. MINUTES OF THE MEETINGS HELD ON WEDNESDAY 21<sup>ST</sup> SEPTEMBER AND 4<sup>TH</sup> NOVEMBER 2016: these were not available on account of the Clerk's indisposition.

CLLR. LAING PROPOSED THAT AGENDA ITEM 10 BE BROUGHT FORWARD FOR THE CONVENIENCE OF THE HON. FOOTPATH WARDEN.

4. PARISH PATHS PARTNERSHIP REPORT: Mr. Morgan reported that both vegetation cuts had taken place. The hand rail by the steps on F.P. 15 had been replaced. A temporary 12 foot gate had been installed on Bridle Way 2 following damage by a contractor but some further work would be needed on the catch and a permanent gate and post will be installed and the finger post will be replaced at the contractor's expense. Mr. Morgan said that the Annual Surveys were under way and thanked those who had volunteered to help with these. He said that Devon County Council was applying for a capital grant to undertake works on this path.

Mr. Morgan left the meeting at this point.

5. POLICE REPORT: no crime had been reported.

6. MATTERS ARISING FROM THE MEETINGS HELD ON 21<sup>ST</sup> SEPTEMBER AND 4<sup>TH</sup> NOVEMBER 2016: None.

7. FINANCIAL MATTERS :

a. Current Position - the Clerk reported the financial position stood as follows:

BANK RECONCILIATION	
31/12/2016	
STATEMENT 82 31/12/2016	10256.72
(Unpresented Cheques)	-202.46
Post Date Payments	0.00
	10054.26
Post Date Receipts	0.00
Total	10054.26

This was broken down as follows:

ACCOUNT SUMMARY	
P3 Balance	1577.97
Parish Business Balance	8476.29
Grants Balance	0.00
Total	10054.26

Referring to progress of expenditure against budget, the Clerk said that the only area of concern was Sundries, which was £1807 in excess of budget because of the decision to purchase commemorative medals to mark the

90<sup>th</sup> Birthday of H.M. The Queen and because of the purchase of a replacement defibrillator as the existing one had reached the end of its lifespan. It is likely that the Parish Council will be re-imbursed for the bulk of this cost.

b) Requests for Financial Assistance - Cllr. Lawrence, seconded by Cllr. Bengier, proposed that £75 each be donated to Axe Valley and West Dorset Ring and Ride Ltd. and East Devon Citizens' Advice Bureau. Agreed.

c) Intervening Payments to be Approved –

CHQ NO.	PARISH BUSINESS	Sum	V.A.T	Goods
	Payee	£	£	£
925	S.C. Burns (Grass cutting and drain clearing)	120.00	0.00	120.00
926	Axminster D.A.P.C. (subscription)	10.00	0.00	10.00
927	South West Ambulance Trust	2160.00	860.00	1800.00
	Total	2290.00	860.00	1930.00

Cllr. Laing, seconded by Cllr. Perry, proposed that the above payments be approved. Agreed.

Cllr. Bengier said that he was opposed to replacing the existing defibrillator as he felt that more should have been done to examine the possibility of the existing equipment being re-conditioned.

d) Payments to be Approved for which bills had been received : None.

CHQ NO.	PARISH BUSINESS	Sum	V.A.T	Goods
	Payee	£	£	£
928	S.C. Burns (Fencing and drain clearing)	220.00	0.00	220.00
929	H.M.R.C. (P.A.Y.E. Qtr3)	43.40	0.00	43.40
830	H. Kirkcaldie (Pay. Qtr 3)	172.92	0.00	172.92
	Total	436.32	0.00	436.32

Cllr. White, seconded by Cllr. Lawrence proposed that these payments be approved. Agreed.

e) Forthcoming Payments: The Clerk said that the bills for maintenance would be due.

f) Parishes Together Funding – it was agreed that ditching and drainage projects would be undertaken.

g) Setting of Budget and Precept – the Clerk had prepared a draft budget. There was discussion regarding required maintenance to the various village notice boards. Cllr. Lawrence, seconded by Cllr. Bengier that the budget and precept be set at £6380. Agreed.

#### 8. PLANNING MATTERS:

a) Applications:

None.

Decisions:

APPROVAL

16/2852/FUL

Summer Lodge Dalwood Axminster EX13 7HW

Extension to existing outbuilding to provide additional bedroom accommodation.

16/2418/FUL

Combehayes Dalwood Axminster EX13 7DS

Extension to the rear of the house and new garage

c) Correspondence

E.D.D.C.

Various re Neighbourhood Plan.

9. NEIGHBOURHOOD PLAN: Dr. Fearnley had requested a copy of previous minutes relating to Section 106 Moneys and some background information.

10. HIGHWAY MATTERS:

- a. Response to Matters Reported Previously – work at Moorcox Lane was now completed.
- b. Matters to Report: Sunnylands Lane remains in a very bad condition. There are potholes at White Lodge, on Holmes Knapp, near Tuckers Den and Herons Mead on Dalwood Lane, by Cobb Cottage, 4, Danes Hill, Lea Farm and Combeshead Lane. The Clerk will report these on the system and to the Neighbourhood Highway Officer.

A resident had informed the Clerk that the parapet of Millwater Bridge had been damaged.

The Community Road Warden Scheme will be put on the next agenda.

- c. A35: nothing to report.

11. MATTERS OF URGENCY: None.

12. EMERGENCY PLANNING: Cllr. Lawrence proposed that a bag of sand be ordered. Cllr. Perry seconded the proposal. Agreed. Concerns were expressed that the river was cutting back by Waterfall Cottage. Contact will be made with a representative of the Environment Agency to discuss this matter.

The Clerk said that some resilience money may be available. Flood warning signs, barriers and cones were considered the best equipment to purchase.

13. MAINTENANCE MATTERS:

- a. Notice Boards – the Clerk had spoken to the contractor but he had not yet made a site visit.
- b. Grass Maintenance – Mr. Morgan had stated that the contractor would undertake the work on the same basis as in the past year.
- c. Telephone Kiosk – nothing to report but it was observed that the letter boxes had not been painted for some time. The Clerk will draw this to the attention of Royal Mail.
- d. Bus Shelters – these were in sound condition.
- e. Tree Matters – dead branches which stick out can be lopped.
- f. Seats – nothing to report.
- g. River Gravel – nothing further to report.

15. ELECTORAL REVIEW OF EAST DEVON: nothing to report.

16. ADMINISTRATIVE MATTERS: no matters were raised.

17. CORRESPONDENCE: Various items were put into circulation.

18. PUBLIC FORUM: no matters were raised.

Signed ..... Date .....